

Annual Facility Site Compliance Inspection Report (AFSCI)

For Storm Water Discharge Associated With Industrial Activity Under
Wisconsin Pollutant Discharge Elimination System (WPDES) Permit

Form 3400-176 (R 6/05)

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Notice: This form is authorized by s. NR 216.29(2), Wis. Adm. Code. Submittal of a completed form to the Department is mandatory for industrial facilities covered under a tier 1 storm water general permit. Facilities covered under a tier 1 permit are not required to submit AFSCI reports after submittal of the second AFSCI report, unless so directed by the department. However, these inspections and quarterly visual inspections shall still be conducted and results shall be kept on site for department inspection. Facilities covered under a tier 2 storm water general, industry-specific general or individual permit shall keep the results of their AFSCI and quarterly visual inspections on site for department inspection. Failure to comply with these regulations may result in fines up to \$25,000 per day pursuant to s. 283.91, Wis. Stats. Personally identifiable information on this form may be used for other water quality program purposes.

Facility Information

Facility Name

Street Address	City	State	ZIP Code
County	Facility Contact Person		

Signature

This form must be signed by an official representative of the permitted facility, in accordance with s. 216.29(8), Wis. Adm. Code.

IF THIS FORM IS NOT SIGNED, OR IS FOUND TO BE INCOMPLETE, IT WILL BE RETURNED

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature of Authorized Representative		Date Signed	
Type or Print Name	Position Title		
Company Name		Telephone Number	
Mailing Address	City	State	ZIP Code

The first level of storm water monitoring consists of a comprehensive annual facility site compliance inspection (AFSCI) to determine if your facility is operating in compliance with your Storm Water Pollution Prevention Plan (SWPPP). You should use the results of this inspection to determine the extent to which your SWPPP needs to be updated to prevent pollution from new source areas, as well as to correct any inadequacies that the plan may have in handling existing source areas. This first level of monitoring is addressed in Section III of this Annual Report.

The second level of storm water monitoring consists of quarterly visual observations of storm water leaving the site during runoff events caused by snow-melt or rainfall. This is a practical, low cost tool for identifying obvious contamination of storm water discharges, and can also help identify which practices are ineffective. The goal of quarterly inspections is to obtain results from a set of four inspections that are distributed as evenly as possible throughout the year and which depict runoff quality during each of the four seasons. This second level of monitoring is addressed in Section IV of this Annual Report.

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Annual Facility Site Compliance Inspection

The Annual Facility Site Compliance Inspection shall be adequate to verify that; your Storm Water Pollution Prevention Plan (SWPPP) remains current, potential pollution sources at your facility are identified, the facility site map and drainage map remain accurate, and Best Management Practices prescribed in your SWPPP are being implemented, properly operated, and adequately maintained.

Name of Person Conducting Inspection	Inspection Date
Employer	Telephone Number

Your inspection should start with a review of your written SWPPP kept at your facility. The SWPPP should be amended if, through these inspections, you find that the provisions in your SWPPP are ineffective in controlling contaminated storm water from being discharged from your facility.

Has your SWPPP been updated to include current Non-Storm Water Discharge Evaluation results?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Has your SWPPP been amended for any new construction that would effect the site map or drainage conditions at the facility?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Has your SWPPP been amended for any changes in facility operations that could be identified as new source areas for contamination of storm water?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are there any materials at the facility that are handled, stored, or disposed in a manner to allow exposure to storm water that are not currently addressed in your SWPPP?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are there any maintenance or material handling activities conducted outdoors that have not been addressed in your SWPPP?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are outside areas kept in a neat and orderly condition?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are regular housekeeping inspections made?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Do you see spots, pools, puddles, or other traces of oils, grease, or other chemicals on the ground?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are particulates on the ground from industrial operations or processes being controlled?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Do you see leaking equipment, pipes or containers?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Do drips, spills, or leaks occur when materials are being transferred from one source to another?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are drips or leaks from equipment or machinery being controlled?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are cleanup procedures used for spilled solids?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are absorbent materials (floor dry, kitty litter, etc.) regularly used in certain areas to absorb spills?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Can you find discoloration, residue, or corrosion on the roof or around vents or pipes that ventilate or drain work areas?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are Best Management Practices implemented to reduce or eliminate contamination of storm water from source areas at the facility?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are Best Management Practices adequately maintained?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Are there significant changes that will have to made to your SWPPP to correct any inadequacies that the plan may have to effectively control a discharge of contaminated storm water from your facility?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

Comments:

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Quarterly Visual Inspection Reports

Quarterly Visual Inspections at each storm water discharge outfall on your site can be a valuable assessment tool and are required by the Tier 1, Tier 2, and Nonmetallic Mining Industrial Storm Water General Permits. These inspections should be performed when sufficient runoff occurs during daylight hours. Try to make observations within the first 30 minutes after runoff begins discharging from the outfall or soon thereafter as practical, but no later than 60 minutes. If you find visible pollution, note the probable source and list any possible Best Management Practices that could be used to reduce or eliminate the problem. Make any necessary changes to your Storm Water Pollution Prevention Plan as needed. If you were unable to evaluate an outfall during a specific quarter, this should be indicated along with a reason as to why this could not be done.

Outfall Number	Date of Inspection			
	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter

Briefly summarize what you found when conducting your Quarterly Visual Inspections. (Include any observations of color, odor, turbidity, floating solids, foam, oil sheen, or any other indications of storm water pollution and the probable sources of any observed storm water contamination.)

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Mailing

Unless otherwise directed, mail this completed form to the DNR office listed by county as follows:

Northern Region Counties

Ashland	Lincoln	DNR Service Center
Barron	Oneida	1401 Tower Avenue
Bayfield	Polk	Superior, WI 54880
Burnett	Price	
Douglas	Rusk	Phone: (715) 392-7988
Florence	Sawyer	
Forest	Taylor	
Iron	Vilas	
Langlade	Washburn	

South Central Region Counties

Columbia	Jefferson	DNR South Central Region
Dane	LaFayette	3911 Fish Hatchery Road
Dodge	Richland	Fitchburg, WI 53711
Grant	Rock	
Green	Sauk	Phone: (608) 275-3266
Iowa		

Northeast Region Counties

Brown	Marquette	DNR Northeast Region
Calumet	Menomonee	PO Box 10448
Door	Oconto	Green Bay, WI 54307
Fond du Lac	Outagamie	
Green Lake	Shawano	Phone: (920) 662-5100
Kewaunee	Waupaca	
Manitowoc	Waushara	
Marinette	Winnebago	

Southeast Region Counties

Kenosha	Sheboygan	DNR Southeast Region
Milwaukee	Walworth	Stormwater Program
Ozaukee	Washington	2300 N Dr Martin Luther King Jr Dr
Racine	Waukesha	Milwaukee, WI 53212
		Phone: (414) 263-8500

West Central Region Counties

Adams	Marathon	DNR Service Center
Buffalo	Monroe	5301 Rib Mountain Road
Chippewa	Pepin	Wausau, WI 54401
Clark	Pierce	
Crawford	Portage	Phone: (715) 359-4522
Dunn	St. Croix	
Eau Claire	Trempealeau	
Jackson	Vernon	
Juneau	Wood	
La Crosse		